

GOVT. DEGREE COLLEGE CHHATRI



Sub-Tehsil Chhatri, District Mandi, (H.P.) 175047

PROSPECTUS

Session-2024-2025

Helpline No.94185-46846, 98164-89501 Email ID: gcchhatri-man@hp.gov.in

College Faculty



Dr. Labh Singh (M.Phil, Ph.D.)
O. Principal & Deptt. of Economics



Dr. Lalit Kumar (M.Phil, Ph.D.)
Deptt. of Hindi



Prof. Jai Singh (M.A., L.L.B.)
Deptt. Of History



Prof. Reeta Devi (M.A., M.Phil)
Deptt. of Pol. Science



Sh. Kamal Kant (M.Lib.I.Sc.)
Assistant Librarian



Sh. Hari Singh (Clerk)



Sh. Bihari Lal (Peon)



Smt. Shakloo Devi (Peon)



Smt. Sunita Devi
(Peon)



Smt. Saina Patu (Peon)



Smt. Maina Devi (Peon)

From Principal Desk



Dear Learners,

It is a matter of great happiness to welcome you all to Government Degree College Chhatri, Mandi. It gives me immense pleasure to appreciate your choice to pursue higher education. College education is indeed the foundation stone of your academic growth along with vivid career opportunities. Though government degree college Chhatri is a newly opened college (June 9, 2022) and it is our modest attempt to share miscellaneous information of college through this first ever Prospects. Education is an everlasting journey towards brightness from darkness and you are the vital part of this holy expedition. Adhering to common observation 'No Knowledge without College' we assure you to provide value based and integrated education while harnessing your vast potential towards building a strong nation.

Students, Government Degree College Chhatri is passing through its infant stage and lacks in basic infrastructure including Building, Library and IT enabled Campus facilities. Whereas notwithstanding the fact every difficulties opens some new avenues for golden opportunities, as you know that the necessity is the mother of invention. You will feel blessed with deep and vast experience of highly qualified intellectual teachers posted in this college. Apart from effective class room subject interaction, the practice of colourful extracurricular activities shall help you to locate your inner strength and develop all round personality.

Being the head of the college family I assure you to provide valuable career guidance and support to enhance your academic record excellently so as you could become a good human being and responsible citizen.

Wishing you all every success and bright future.

Dr. Labh Singh Thakur

Principal

A Profile

Government Degree College Chhatri is established on dated June 9th, 2022 while fulfilling the long standing demand of local populace of *Magru & Mangadh* area. Though the college building is yet to be constructed at place *Shingal* which is around 2 KM away from main market of Chhatri. *Shingal* is a famous place for red clay which was traditionally used for pottery by the local inhabitants. This place is bestowed with most fertile land and loaded with apple orchards. It is assumed to be the origin place of Lord Shiva locally known as *Magru Mahadev* as because the first *Shiv Linga* was found at this place. Which was later on established at the central part of this temple. Chhatri is situated in the lap of holy religious place '*Hilmi*' which is also confluence of two local rivulets namely *Baryogi* and *Bilagad*. The word Chhatri is synonymous to English word umbrella, as the geography of this place resembles with umbrella. Whereas some ancient observation says that the name Chhatri is derived from a holy tree of *devdar* (Himalyan cedar) located at this place, the shape of which appears like an umbrella due to its dwarf size. The elevation of Chhatri is around 5000 fit and it is about 120 KM from district headquarter- Mandi.

The college is bestowed with 07-05-13 Bighas of land in possession and about 7 Bighas of land is expected to be transferred by different departments of the vicinity areas. The college offers Under Graduate Courses in Arts and Commerce Streams. Multiple committees and redressal cell are constituted for the successful running of the college.

Mission of College

- To provide value based education among the students apart from prescribed syllabus offered by the University concerned.
- All round development of the students by providing conducive environment for learning.
- To provide equal opportunities to all students despite of religion, gender, caste, and geographical background.
- Skill development among students and sensitivity towards applied knowledge of academic education.

Vision of College

- Empowering the young minds to think rationally and take decision wisely while solving the critical issues.
- Inculcating Social and Professional values, making minds doubt free, identifying hidden talents of students and providing equal opportunities to every student to apply their all- inclusive strength.
- Sensitising students about gender equality and contributing positively for social harmony.
- Cultivating doubt free minds to make every decision while keeping in view nation first approach.

Motto of College

Government Degree College is bounded with the motto “**Education for Wholesome Development**” and committed towards its meaningful accomplishment.

College Faculty

PRINCIPAL Dr. Labh Singh Thakur		
FACULTY OF HUMANITIES		
Department of Economics Dr. Labh Singh Thakur	Department of Hindi Dr.Lalit Kumar	
Department of English 1. Vacant	Department of History. Prof. Jai Singh Negi	
Department of Political Science Prof. Reeta Devi	Department of Commerce 1.Vacant 2. Vacant	
NON-TEACHING STAFF		
OFFICE STAFF	LIBRARY	CLASS IV STAFF
Superintendent Vacant Senior Assistant Vacant Clerk 1. Mr. Hari Singh	Librarian Sh.Kamal Kant (Assistant Librarian)	1.Mr. Bihari Lal 2.Smt. Shakloo Devi 3. Smt.Maina Devi 4. Smt.Sunita Devi 5. Smt. Sainapatu

**“Teel Me and I forget. Teach me and I remember. Invlove me and I learn” –
Benjamin Frankli.**

College Committees

Sr. No.	Committee/ Activity/ Club / Society	Incharge/ Convener/ Nodal Officer	Members
Administrative Committees			
1	College Bursar	Dr.Lalit Kumar	
2	RUSA Co-ordinator	Prof. Jai Singh Negi	
3	AISHE	Dr.Labh Singh	
4	College Staff Secretary	Dr.Lalit Kumar	
5	I. Q.A.C. - Internal Quality Assurance Cell	Dr.Labh Singh Prof. Jai Singh	Sh.Kamal Kant Mr.Hari Singh
6	Discipline Committee	Dr.Labh Singh	Dr.Lalit Kumar Prof.Jai Singh
7	Anti- Ragging Committee & Squad	Prof. Jai Singh Negi	Mr.Hari Singh
8	Anti- Drug Abuse Committee	Prof.Jai Singh Negi	Sh.Kamal Kant
9	Student Grievances & Redressal Cell	Dr. Lalit Kumar	Sh.Kamal Kant
10	Sexual Harassment & Grievances Redressal Cell (Women)	Prof.Reeta Devi	Sh.Hari Singh
11	College Development and Maintenance Committee	Dr.Lalit Kumar	Sh.Kamal Kant Sh.Hari Singh
12	Purchase Committee	Dr.Lalit Kumar	Prof.Jai Singh Negi Sh.Kamal Kant Mr.Hari Singh
13	Scholarship Committee	Dr.Labh Singh	Prof.Jai Singh Negi Sh.Kamal Kant Mr.Hari Singh
14	UGC Affairs Committee	Dr.Lalit Kumar	Prof.Jai Singh
15	University form attestation committee	Dr.Lalit Kumar	Prof.Jai Singh Negi Prof.Reeta Devi
Academic Committees			
1	Time Table Committee	Dr.Lalit Kumar	Sh.Kamal Kant
2	Prospectus & Identity Card Committee	Dr.Lalit Kumar	Prof.Jai Singh Negi Prof.Reeta Devi
3	House Examination Committee	Dr.Lalit Kumar	Sh.Kamal Kant
4	Library Committee	Sh.Kamal Kant	Sh.Bihari Lal
5	College Magazine Committee	Dr.Lalit Kumar (Chief Editor) Planning Section Dr. Labh Singh	Hindi Section Dr.Lalit Kumar Pahari Section Prof.Reeta Devi
6	Tutorial Group	Dr.Lalit Kumar	
7	Career Counselling Guidance & Placement Cell	Prof.Jai Singh Negi	

Co-curricular Committees			
1	C.S.C.A. Advisory Committee	Prof.Jai Singh Negi	Dr.Lalit Kumar Prof. Reeta Devi
2	Sports Committee	Prof.Jai Singh Negi	Sh.Kamal Kant Prof. Reeta Devi
3	Culture Committee	Prof.Jai Singh Negi	Prof. Reeta Devi
4	Campus Beautification Committee	Dr.Lalit Kumar	Sh.Kamal Kant Mrs.Maina Devi
5	Disaster Management Cell	Dr.Labh Singh Thakur	Sh.Kamal Kant
6	Value Education and Spiritual Awakening Committee	Dr.Labh Singh Thakur	Prof. Reeta Devi
7	Bus Pass Committee	Prof.Jai Singh Negi	Prof. Reeta Devi
8	Website Development Committee	Dr.Labh Singh Thakur	Sh.Kamal Kant
9	Press & Media Committee:	Dr.Lalit Kumar	Sh.Kamal Kant
10	First Aid Committee	Prof.Jai Singh Negi	Prof.Reeta Devi
11	R.T.I. Committee	Dr.Lalit Kumar	Sh.Kamal Kant
12	Sanitation and Cleanliness Committee	Dr. Lalit Kumar	Prof.Jai Singh Negi Prof.Reeta Devi
13	Red Cross & Red Ribbon Club	Prof.Jai Singh Negi	Prof. Reeta Devi
14	Eco Club	Dr.Labh Singh Thakur	Smt.Sunita Devi
15	Road Safety Club	Dr.Lalit Kumar Prof.Jai Singh Negi	Mr.Hari Singh Mr.Bihari Lal

Admission Committees for Academic Year 2024-2025

Sr. No.	Subject	Committee	Screening-cum Scrutiny Committee
1.	English	Dr.Labh Singh Thakur	Dr. Labh Singh Dr.Lalit Kumar
2.	Economics	Dr. Labh Singh Thakur	
3.	Hindi	Dr.Lalit Kumar	
4.	History	Prof.Jai Singh Negi	
5.	Political Science	Prof.Reeta Devi	
6.	Commerce	Dr.Lalit Kumar	

“The best way to predict your future is to create it” – Abraham Lincon

ADMISSION CRITERIA

Academic Qualification:

- A student should have passed 10+2 class from H.P. Board of School Education Under 10+2 +3 system or any other equivalent examination recognized by H.P.U.
- The Student of NOS (National Open School) will be admitted provided they have scored requisite marks in all the five subjects. The student of NOS who have not clearly passed 10+2 examination will not be admitted in the first year of B.A./B.Com/B.Sc.
- **For B.A. 1st (Pass course):** 33% marks at +2 level, are required. However, students opt on mathematics must have 45% in aggregate or 45% marks in mathematics at +2 level.
- **For B.Com. 1st (Pass course):** 45 % in four written subjects (including English) with Mathematics/Economics as compulsory subject at +2 level (40% in +2 for those students who have passed +2 under commerce Group). Arts and Science Students with 45% marks can join B.Com. 1st provided they have Mathematics or Economics at +2 level. In case of girl students, 33% in +2 level are required.

Age Limit:

- For Under-Graduate classes 23 Years for boys and 25 years for girls as on July 1st , 2024
- Three Years relaxation in age for SC/ST students (both girls and boys).
- The Vice-Chancellor, at his discretion, may give a relaxation of six months to the deserving and otherwise eligible students.

Admission Rules:

- Admission to various classes will be made on a purely merit basis and the recommendation of the admission committee.
- Attach your latest passport size photograph, signature, Matric, 10+2, latest Character Certificate and SC/ST/OBC/Single girl child and other relevant documents.
- Before submitting the filled form, kindly check the details thoroughly. Discrepancy, if found later, will result in the rejection of admission.
- A gap of one year or more in the academic career of an applicant must be supported by documentary evidence/ declaration as the proof of his/her activities during the period of gap.
- Applicants must produce all original certificates/documents for verification whenever called by the college office.
- The candidates who have been placed under compartment in the 10+2 examination will not be admitted to the college.
- Applicants coming from Boards/ Universities other than the H.P. Board of School Education/H.P. University must submit migration certificate in their original.
- Only those students who have passed in all subjects in 10+2 from the National Open School (Delhi) shall be admitted to B.A. /B. Com. 1st subject to the minimum eligibility conditions stated above.
- Handicapped applicants seeking fee concession must furnish their status certificate from the Medical Board having disability greater than 40%.
- Admission is also open to an applicant who has equivalent qualification from foreign University /Board /College which is recognized by Association of Indian Universities/ or the H.P. University.
- The college reserves the right to grant admission subject to the number of seats available and reservation as per University rules/roster.
- In case of any difficulty, contact the Principal or any teacher for guidance and help.

Refusal of admission

- A student placed under compartment in 10+2 examination from any board will not be eligible for admission.
- A student can be refused admission if his/her conduct during or previous stay in the college has been unsatisfactory. Such student however has the right to appeal to the Vice Chancellor whose decision shall be final.
- The failed student of any other institution will not be admitted to the college. The student who has been expelled by any college/university will not be given admission.
- The students who have passed OT/MIL examination and avail concession in the concerned subject are not eligible for the admission in the college.
- Students with the record of misconduct/ indulged in ragging in previous year will not be given admission in the current session.
- Admission is not a right it depends upon the satisfaction of Principal/Admission Committee.

UG DEGREE PROGRAMME UNDER CBCS (RUSA) For the Degree:

- A regular candidate shall have to undergo the prescribed courses of study in a college affiliated to H.P. University for a period not less than three academic years (and not more than five academic years), passed the examinations prescribed and fulfilled such conditions as have been prescribed there in.
- For the degree (B.A. /B.Com. programme) the student will have to cumulate a minimum successful credit hours of course work over in minimum of three and a maximum of five years from the date of admission.
- Provided that not more than three attempts will be allowed to pass a course.
- The overall pass percentage is 40% under CBCS annual System.
- There is no roll on system in the admission under annual system. However the students shall be placed under compartment if they do not qualify 75% of the total number of courses in that year and the university shall give two chances for clearing the compartment papers
- Although students are allowed to have admission in the next class (e.g. 2nd year) before the declaration of 1st year result, but if anyone fails in three or more than three subjects, he/she will have to appear in the previous class i.e. 1st year.

DURATION (TIME FRAME):

The UG (TDC) programme for a regular student shall be for a minimum period of three years and a maximum of five years from the date of admission of the candidate. The candidates are advised to opt subjects after careful and thorough consultation with parents/guardians and teachers so as to avoid changes in the subjects later on.

The subjects once opted in BA 1st year shall not be changed in the next year. The selected candidates shall have to deposit the fee with in specified period, if he/she fails, his/her seat will be allotted to the next candidate standing in the merit list.

The detailed outline of undergraduate programme of B.A./B.Com.. for the session 2024-25 under annual Choice Based Credit System available, keeping in view the faculty and infrastructure of the college is given below:

DEFINITIONS OF KEY WORDS:

Core Course (CC): The purpose of fixing core papers is to ensure that all the institutions follow a minimum common curriculum so that each institution/university adheres to common minimum standard. Also the course designed for papers under this category aim to cover the basics that a student is expected to imbibe in that particular discipline. A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

Discipline Specific Elective (DSE) Course Elective Course: Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

Ability Enhancement Compulsory Courses (AECC): These courses are the courses based upon the content that leads to Knowledge enhancement; i.e. Environmental Science and English/Hindi/MIL Communication. These are mandatory for all disciplines.

Skill Enhancement Courses (SEC): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge and should contain both theory and lab/hands-on/training/field work. The main purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability

Generic Elective (GE) Courses: An elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond discipline/s of choice is called a Generic Elective. The purpose of this category of papers is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective papers.

Choice Based Credit System (CBCS): The CBCS provides choice for students to select from the prescribed courses (core, elective or minor or soft skill courses).

Course: Usually referred to, as 'papers' is a component of a programme. All courses need not carry the same weight. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/ tutorials/laboratory work/ field work/ outreach activities/ project work/ vocational training/viva/ seminars/ term papers/assignments/ presentations/ self-study etc. or a combination of some of these.

Credit Point: It is the product of grade point and number of credits for a course.

Credit: A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week

Cumulative Grade Point Average (CGPA): It is a measure of overall cumulative performance of a student over all years. The CGPA is the ratio of total credit points secured by a student in various courses in all years and the sum of the total credits of all courses in all the years. It is expressed up to two decimal places.

Grade Point: It is a numerical weight allotted to each letter grade on a 10-point scale.

Grade Point Average (GPA): It is a measure of performance of work done in a year. It is ratio of total credit points secured by a student in various courses registered in a year and the total course credits taken during that year. It shall be expressed up to two decimal places.

Transcript or Grade Card or Certificate: Based on the grades earned, a grade certificate shall be issued to all the registered students after every year. The grade certificate will display the course details (code, title, number of credits, grade secured) along with GPA of that year and CGPA earned till that year.

1. Arts Stream

Years	Core Courses (CC)	Ability Enhancement Comp. Course (AECC)	Skill Enhancement Course (SEC)	Discipline Specific Elective (DSE)	Elective (GE)	Credits
BA 1st Year	DSC1A =6Credit DSC1B =6 Credit DSC2A =6 Credit DSC2B =6 Credit Com. Eng. =6 Credit Com. Hindi=6 Credit Credits =36	EVS= 4 Credit Eng.= 4 Credit Credits=8	NIL	NIL	NIL	44
BA 2nd Year	DSC1A =6Credit DSC1B =6 Credit DSC2A =6 Credit DSC2B =6 Credit Com. Eng. =6 Credit Com. Hindi=6 Credit Credits =36	NIL	SEC 1 =4 Credit SEC 1 =4 Credit Credits=8	NIL	NIL	44
BA 3rd Year	NIL	NIL	SEC 3 = 4 Credit SEC 4 = 4 Credit Credits=8	DSE 1A =6 Credit DSE 1B =6 Credit DSE 2A =6 Credit DSE 2B =6 Credit Credits=24	GE 1 =6Credit GE 2 = 6Credit Credits =12	44
Total Credit in B.A. Courses 44x3						132

2. Commerce Stream

Years	Core Courses (CC)	Ability Enhancement Comp. Course (AECC)	Skill Enhancement Course (SEC)	Discipline Specific Elective (DSE)	Elective (GE)	Credits
B Com 1st Year	C-1 =6Credit C-2 =6 Credit C-3 =6 Credit C-4 =6 Credit Com. Eng. =6 Credit Com. Hindi=6 Credit Credits =36	EVS =4 Credit Eng.= 4 Credit Credit = 8	NIL	NIL	NIL	44
B Com 2nd Year	C-5 =6Credit C-6 =6Credit C-7 =6Credit C-8 =6Credit Com.Eng. =6 Credit Con.Hindi =6Credit Credits =36	NIL	SEC 1 =4 Credit SEC 1 =4 Credit Credits=8	NIL	NIL	44
B Com 3rd Year	NIL	NIL	SEC 3 = 4 Credit SEC 4 = 4 Credit Credits=8	DSE 1A =6 Credit DSE 1B =6 Credit DSE 2A =6 Credit DSE 2B =6 Credit Credits=24	GE 1 =6 Credit GE 2 = 6Credit Credits =12	44
Total Credit in B.Com. Courses 44x3						132

"If you want to shine like a sun, first burn like a sun."- Dr. A. P. J. Abdul Kalam

Subject Offered for B.A.

Sr. No.	Course Code	Subject Combination (opt any one)
1	Economics	English, Hindi, Pol. Science, History
2	English	Economics, History, Music, Pol. Science
3	Hindi	Economics, History, Pol. Science
4	History	English, Hindi, Pol. Science
5	Political Science	Economics, History, English, Hindi

“Take up one idea. Make that one idea your life; dream of it; think of it; live on that idea. Let the brain, the body, muscles, nerves, every part of your body be full of that idea, and just leave every other idea alone. This is the way to success, and this is the way great spiritual giants are produced.”

— Swami Vivekananda

Fee Structure

S. N.	Fee & Fund	Boys
Govt. Account		
1	Admission fee	25.00
2	Tuition fee (only for boys)	600.00
3	Re- admission 1 st time	100.00
4	Re-admission 2 nd time	200.00
	Late admission fee (per day)	10.00
University Charges		
1	Uni. registration fee	200.00 (HP Board) 400.00 (other Board)
2	Uni. development fund	250.00 /100.00 for IRDP(only for 1st Year)
3	Uni. continuation fee	10.00 (Only for 2nd & 3rd year)
4	Uni. sports fee	20.00
5	Uni. youth welfare fund	15.00
6	Uni. holiday home fee	1.00
College Fund		
1	Library security (Refundable)	100.00 (Only for 1st Year)
2	House exam fund	80.00
3	Building fund	120.00

4	Campus development beautification fund	10.00
5	Book replacement fund	25.00
6	Identity card	10.00
7	Duplicate identity card	20.00
8	Magazine fund	50.00
9	Furniture repair & replacement fund	10.00
10	Student aid fund	2.00
11	NCC fund	10.00
12	Culture activity fund	20.00
13	Computer & internet fund	20.00
14	Amalgamated fund	300.00
15	Sports fund	240.00
16	Rover and ranger fund	60.00
17	Youth red cross fund	40.00
18	Medical fund	6.00
Absentee & Re- Admission		
1	Absence fine (Per period)	1.00
2	Absence fine (Per practical)	3.00
3	Absence (House test)	10.00
4	Later return of library book	1.00

Note:

- PTA Fund @1000.00 will be collected in two instalments (500.00 per instalment).
- The above mentioned fee and fund are subject to change as per SPU/ Govt. instruction.
- The Library Security will lapse if it is not claimed within one year after the college.
- Boy students with special abilities (with minimum disability of 40%) will be exempted from tuition fee of Rs. 600.
- Fees and funds once paid shall not be refunded in any case.

Migration

- Migration from another college and vice versa is governed by S.P. University rules.
- Migrating student must bring with him/her.
- Lecture attendance statement.
- Statement of Marks obtained in Mid Term Tests.
- Character Certificate from the Principal of the college last attended.
- Provisional admission to the college in such cases is not permissible.
- After migration has been granted and notified by the University, the student must join the second college within the period/date given by the university.
- The first college is entitled to the tuition fee for the month in which the University sanctioned the migration.
- No migration certificate can be issued unless the student is

registered with the University.

- The admission of a student migrating from another University or migrating from the same course to the affiliated college shall be governed by the regulations formed by the Executive Council on this behalf from time to time.
- The admission of a student migrating from another University shall be treated as provisional and shall be confirmed when he/she produces the migration certificate and the certificate of good conduct from the Head of the Institution last attended provided however that the student disqualified by any other University shall not be given admission during the period of disqualification.

Sports and Gymnasium

The college provides optimum facilities for various games viz. Athletics, Kho-Kho, Kabbadi, Badminton, Table Tennis, and Volley ball, Cricket etc. Besides the college provides gym facilities to maintain the physical and mental fitness of the students. The students are encouraged to actively participate in all the groups of the S.P.U. Youth Festival and Inter-college sports competitions.

Cultural activities

Keeping in view the rich cultural background of the valley, the college facilitates the students with a variety of Musical Instruments under the able guidance of the efficient mentor. The students participate in the H.P.U. Youth Festival and Inter-college culture activities.

Library

As the College has started functioning since June 9, 2022 and have variety of news papers and magazine.

Besides having a collection of useful books, the college has also applied for connectivity to the e- library by which the students can have an access to larger number of books through internet. The books are issued to the students on production of library card to read at home. In addition to this there are certain rules and regulation which are to be followed while issuing and returning of books in the library as appended below:

- Always keep your Identity cum library card with you.
- Reference books will not be issued.
- Books should not be spoiled by underlining, marking or writing on it.
- In case of a loss of a book or any damage, the borrower has to replace the book with a new copy.
- After due date, the fine Rs. 1/- per day will be charged.
- In case of loss of a book, the student will have to replace the book or pay fine in addition to pay present price of the book with the special permission of the Principal.

Parent-Teacher Association

The college has a very active Parent Teacher Association (PTA). All parents are members of the association. The PTA meetings are organized at regular intervals as decided by the PTA Body. The executive body of PTA is formed by electing the members from amongst the parents in General House at the beginning of session. The date of the General House has been mentioned in the college calendar and no separate notice will be given for the same. The parents are requested to attend meeting on the date mentioned in the prospectus.

Tutorial Groups

In order to build a healthy student teacher relationship and to address specific problems of students, the college has made different tutorial groups. The group meets once a week. The group organizes academic and co-curricular activities.

Career-Guidance Cell

To cope with the requirements of today's competitive world, a Career- Guidance Cell has been constituted in the college campus. The Cell is very active and organizes job oriented seminars and also provides coaching free of cost.

College Student Central Association (CSCA)

The CSCA is constituted according to the schedule notified by H.P. University. The CSCA plays a crucial role in the college activities by involving the students in various co-curricular activities. It helps the college in organizing functions and maintaining a healthy academic environment.

Youth Red Cross

Youth Red Cross Unit under the sponsorship of Indian Red Cross Society is also functioning in the college. The students are enrolled in this unit every academic session to develop the values of social service.

College Magazine 'Hilmika'

To nourish the creative needs of the students, to provide a platform to them and to give voice to their dreams and aspirations, the college regularly publishes its magazine 'Hilmika' annually. A student editor in each of the three sections namely Hindi, Pahadi, and Planning Forum works under the guidance of a staff editor. The response of the students is tremendous which is evident from the number of contributions to all the sections.

Scholarship/Financial Assistance

■ Scholarship

- Dr. Ambedkar Post Matric Scholarship Scheme for the economically backward classes.
- IRDP Scholarship scheme.
- Kalpana Chawla Chhatravritti Yojana.
- Post matric scholarship scheme to OBC students.
- Post Matric scholarship scheme to SC Students.

■ Assistance

- Brother/ Sister concession as per the rules applicable
- Prizes / Awards

The Students who excel in academics, sports, cultural and other co-curricular activities are suitably honored and awarded for their achievements. These awards/ prizes are given to them in the Annual Prize Distribution Function of the college in month of February/March every year.

■ Examination

For the students of B.A./B.Com. 1st and CBSC (Annual System RUSA) pattern and Mid-Term test will be held on month of Nov/Dec. There after End-Term Examination shall be conducted by H.P.U. by the end of each year during the months of April/May.

As the case of Continuous Comprehensive Evaluation (CCE) which have the following two components:

- Continuous comprehensive Assessment (CCA) accounting for 30% of the final grade, a student gets in a course B.A/B.Com 1st, 2nd, & 3rd Year.
- End Term Examination (ESE) accounting for the remaining 70% of the final grade that the student gets in a course of B.A/B.Com 1st, 2nd & 3rd Year.

■ Mid-Term (Minor) Tests-

There will be one mid-term test for all stream after covering the 2/3 syllabus or covered so far in all the classes, Maximum Marks will be as follow:

- 10/ 15 marks for the students of BA & B Com 1st, 2nd & 3rd Year.

■ Seminar/Assignment/Class Test/Presentation:

- The remaining 15/10 marks of B.A./B.Com. 1st, 2nd & 3rd year will be awarded as class test and on basis of seminar/Assignment.

■ Classroom Attendance:-

5 marks of B.A./B.Com. 1st, 2nd & 3rd year will be awarded as class attendance. Each student will have to attend a minimum of 75% Lectures/tutorials/practicals. A student having less than 75% attendance will not be allowed to appear in the End-Semester Examination (ESE).

- Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason (s) for absence to the authorized functionaries.
- Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a Medical Certificate
- Provided that exemption from 75% attendance criterion will be given to those who participated in prescribed co-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by authenticated

certificate from the concerned college authorities.

- Provided further that those getting the exemptions, excluding exemptions for co-curricular activities, will not be entitled for getting the CCA marks for class-room attendance.

Classroom Attendance Incentive:

Those having below than 75% attendance (for those participating in Co-curricular activities, 25% will be added to per cent attendance) will be added to per cent attendance will be awarded CCA marks as follows:

* 75% to	80%	1 marks
* 81% to	85%	2 marks
* 86 % to	90%	3 marks
* 91% to	95%	4 marks
* > 95%		5 marks

Code of Conduct

▪ Attendance

- 75% lecture attendance is compulsory for appearing in the University Examination.
- A student who remains absent continuously for 10 days, his/her name will be struck- off from the college rolls. If the name of a student is struck off twice then he/she will not be re-admitted in the college.
- A student is liable to pay all dues & fines as long as his/ her name remains on the college rolls.
- The principal reserves the right of expulsion of any student.

▪ Leave Rules

- Application for any kind of leave should be submitted well in time.
- Leave up to three days will be sanctioned by the tutor. Leave for more than three days will be sanctioned by the Principal on the recommendation of the concerned subject teacher/senior tutor.
- In case of medical leave for a period of over three days the applicant must produce a medical certificate.

▪ Identity Card

- Every student will be issued an Identity card. Since I-Card is the only way to identify/differentiate a bonafide college student from an outsider, every student must always keep/carry it with him/her and must produce whenever required otherwise, he/she will be considered an outsider and will be punished accordingly
- In case if the I-Card is lost, a duplicate card will be issued only after an FIR registered with the nearest Police Station

▪ Acts of Discipline

Any of the following activities will be considered a breach of discipline:

- Writing obscenities/dirty words on black boards, wall or furniture and banging doors etc.
- Damaging the college property.

- Loitering about the corridors and causing disturbance to the classes.
- Possessing drugs and smoking in the campus.
- Bringing outsiders/miscreants/anti-social elements to the college.
- Sticking any kind of bills/notices on the noticeboard without the prior permission of the Principal.
- Creating any kind of violence in the campus.
- Ragging in any form.
- Holding of any kind of meeting in the campus without prior permission.
- Use mobile phones by the students in and around the class rooms is strictly banned and defaulters will be penalized.

Ragging

All students must note that Ragging inside/outside the college is an offence. “Ragging means any conduct whether by words spoken or written or by any act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or in disciplined activities which cause or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.” Students are informed that under the orders of Hon'ble Supreme Court of India vide its judgment/order dated 4 May 2001, 16 May 2007 and 11 Feb. 2009 has outlined various steps which must be taken by Education Institutions so as to eliminate ragging from the Education System. If any student found indulging in ragging directly or indirectly, the college shall be obliged Under the rule 22, 17 (a) (b) (c) (d) of H.P. University ordinance to expel the guilty student from the College/Hostel. Punishment includes imprisonment, fine or both expulsion from the institution, suspension from the institution or classes for a period or with a public apology.

Punishable Factors of ragging:

- Withholding scholarship or other benefits.
- Debarring from representation in events.
- Withholding of result.
- Legal proceedings under criminal law by lodging FIR.

Abetment to ragging

- Criminal conspiracy to rag.
- Unlawful assembly and rioting while ragging.
- Assembling of people during ragging.
- Violation of decency and morals through ragging.
- Injury to body causing hurt or grievous hurt.
 - Wrongful restraint.
 - Wrongful confinement.
 - Use of criminal force.

- Extortion.
- Criminal trespass.
- Offence against property.
- Criminal intimidation.
- Physical or mental torture
- Attempts to commit any or all of the above mentioned offences against the victim(s).

Anti-Ragging Committee & Squad:

Sr. No.	Name of Members	Mobile No
1	Dr.Labh Singh Thakur	94185-46846
2.	Dr.Lalit Kumar	98164-89501
3.	Prof.Jai Singh Negi	98169-19588
4.	Prof. Reeta Devi	90153-10010
5.	Sh.Kamal Kant	82197-44302
6.	Hari Singh	85806-02545

Students are advised to contact the above Anti Ragging Committee & Squad Members. In case they feel aggrieved or harassed or tortured by any students in and around the college premises. Senior students should co-operate their juniors in day to day activities. It will be a collective responsibility of all the above committee/squad members to curb the menace of Ragging in the campus. Any student victim of ragging, harassment or torture should inform the Head of the institution/Anti Ragging Committee & Squad Members for appropriate action.

Zero Tolerance to Ragging

In accordance with the order of the hon'ble Supreme court of india, if any incident of ragging comes to the notice of the college authorities, the student, concerned shall be given liberty to explain; if his/ her explanation is not found satisfactory, he/she would be expelled from the institution.

Help Line: 98164-89501

Anti Smoking/ Anti Tobacco

Smoking and use of Tobacco products are strictly prohibited in the college campus. Anyone found smoking or using products will have to pay a fine of Rupees 200/- in addition to suspension or expulsion from the college.

Admission/Vacation/Examination schedule in respect of Govt. Degree College Chhattri affiliated to SPU for the 2024-2025.

Sr.No.	Particulars	Period	Days
1	Submission of admission forms for the session 2024-25	03.06.2024 to 15.07.2024	34 days
	Pre-admission counselling of students.	03.06.2024 to 15.06.2024	
	Display of 1 st Merit list (UG 1 st year student)	16.07.2024 upto 01:00 PM	
	Fee to be deposited	20.07.2024 to 19.07.2024	03 days
	Display of 2 nd Merit List	20.07.2024 up to 11:00 AM	
	Fee to be deposited	20.07.2024 upto 5:00 PM	01 day
	Orientation of 1 st Year Students	22.07.2024	01 day
	Admission of UG 2 nd year & final year students on Roll on Basis	06.06.2024 to 15.07.2024	31 days
	Fee to be deposited	06.06.2024 to 19.07.2024	35 days
	Post admission counselling	20.07.2024, 22.07.2024	02 days
	Regular Teaching	23.07.2024 to 28.10.2024	79 days
		04.11.2024 to 31.12.2024	48 days
		05.02.2025 to 29.03.2025	45 days
		Remedial Classes beyond normal teaching hours (atleast 54 hours)	09 days
		Total Teaching Days	181 days
	Summer Vacation	18.06.2024 to 12.07.2024	25 days
	Diwali Break	29.10.2024 to 02.11.2024	05 days
	Winter Vacation	01.01.2025 to 04.02.2025	35 days
		Total Vacation Period	65 days
Vacation Schedule			
	Summer Vacation	18.06.2024 to 12.07.2024	25 days
	Diwali Break	29.10.2024 to 02.11.2024	05 days
	Winter Vacation	01.01.2025 to 04.02.2025	35 days
		Total Vacation Period	65 days
	Examinations	01.04.2025 to 14.05.2025	44 days
	Evaluation of answer scripts	10.04.2025 to 17.05.2025	38 days
	Results of all UG Classes	Upto 30.06.2025	



GOVERNMENT DEGREE COLLEGE CHHATRI DISTT. MANDI (H.P.)-175047

APPLICATION FORM FOR ADMISSION (2024-2025)

Sr.No.....

CLASS: B.A./B.Com.

Year/Semester

For Office use only

Class Roll No

Fee Receipt No:_____

(To be allotted by the Office)

Amount Rs:_____

Sign
(Fee Clerk)

Paste your latest
passport – size
photograph

PERSONAL INFORMATION

NOTE: This form must be filled by the candidate in her/his own handwriting in Capital Letters.

(Spellings as in matric certificate. Leave one box blank between any two parts of the name)

NAME OF THE CANDIDATE:

FATHER'S NAME: Sh.

MOTHER'S NAME: Smt.

Gender

Religion

(Please[x] Relevant Category)

General	SC	ST	OBC	IRDP/BPL	Physical Challenged	Sports	Other

Aadhar Card No.

Date of Birth			Age as on 1 st July, 2024			Mobile no. of Father		
Date	Month	Year	Years	Months	Days	Mobile no. of Mother		
						Mobile no. of Guardian		

SARDAR PATEL UNIVERSITY

Registration Number

Roll Number

SUBJECT COMBINATION

Programme Offered	DSC-1	DSC-2	DSC-3/Core Compulsory	AECC
B.A.				
B.Com				

PERMANENT ADDRESS

Village													
P.O.													
Tehsil													
Distt.													
State						PIN CODE							

ACADEMIC RECORD

Examination	School/ College	Board/ University	Roll.No.	Year	Marks	Total	%	Subject Studied
Matric								
10+2								
B.A./B.Com/ (Last Attended)								

DECLARATION BY THE APPLICANT

1. I declare that I have carefully read the instructions and state that the entries made by me in this form are correct to the best of my knowledge and nothing has been concealed. I understand that my admission is liable to be cancelled if any of the statements made by me is found incorrect.
2. I undertake to observe proper standards of academic conduct and not to associate with any activity that goes against the discipline of the College.
3. I shall abide by the rules and regulations of the College and the Sardar Patel University.
4. I shall faithfully carry out the instructions issued by the College authorities from time to time.
5. I hold myself responsible for due and prompt payment of fees and all other dues.
6. I am fully aware that ragging, smoking and drinking liquor is strictly prohibited in the College/Hostel. If I am found guilty of indulging in these activities, I shall be liable for punishment and expulsion from the Hostel/College.
7. I solemnly state that I am not facing any disciplinary proceedings and have not been disqualified by any Board/University.
8. I shall not smoke and drink in and around the College.
9. I shall not use mobile phone in the College.
10. I shall fulfil the requirements of the Sardar Patel University Mandi (H.P.) i.e. 75% attendance of the lecturers and 20% marks in the each subject or 25% in aggregate in the House tests.
11. I solemnly declare that the certificates submitted by me along with this application are true and have not been tampered with. I understand that my admission is liable to be cancelled if any of the certificates is found to be false.
12. I undertake that this form has been filled by me in my own handwriting.

Date:									
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(Full Signature of the Candidate in presence of committee)

DECLARATION BY THE PARENTS/ GUARDIAN

I certify that my son/daughter is seeking admission with my permission. I hold myself responsible for her /his good conduct and behavior as a student of the College and for payment of all her/ his dues during her stay in the College. I undertake responsibility that my son/daughter will attend the classes regularly and punctually to complete the required percentage of attendance as per the Sardar Patel University Mandi rules, failing which I understand that she will be rendered ineligible for the final examinations. I further undertake the responsibility that my son/daughter will not indulge in ragging, which I understand is an offence and is punishable under law.

I understand that being Parent/Guardian, I am the member of the Parents Teacher Association (PTA) and will attend the PTA general meeting which will be held on during **July.2024** in the college.

Date:									
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(Full Signature of the Parent/Guardian)

Name: _____

Relation: _____

Address: _____

RECOMMENDATION BY THE ADMISSION COMMITTEE

Certified that all the particulars mentioned in the form and other documents have been carefully examined, verified and found I and correct.

The applicant has signed this Form in our presence hence.

Recommended for regular/ provisional admission.

Not recommended for regular/provisional admission due to

Sr.No.	Items Verified by the member	Signature	Name of the Committee Member
1.	Subject combinations		
2.	DOB/Certificates		
3.	Eligibility		

Convener Admission Committee
Govt. Degree College Chhatri

Screening/Scrutiny
Committee

Principal
Govt. Degree College Chhatri

Important Note: All admissions to the College shall be strictly provisional and subject to the approval of Sardar Patel University. The College shall not be held responsible for cancellation of admission/candidature of any student by the University.

Fees and funds once paid shall not be refunded in any case.

Academic Calendar for the Session 2024-25

1. Admission Schedule of UG Classes

a) Submission of admission forms for the session 2024-25	03.06.2024 to 15.07.2024
b) Pre-admission counselling of students.	03.06.2024 to 15.06.2024
c) Display of 1 st Merit list (UG 1 st year student)	16.07.2024 upto 01:00 PM
d) Fee to be deposited	19.07.2024 to 20.07.2024
e) Display of 2 nd Merit List	20.07.2024 up to 11:00 AM
f) Fee to be deposited	20.07.2024 upto 5:00 PM
g) Orientation of 1 st Year Students	22.07.2024
h) Admission of UG 2 nd year & final year students on Roll on Basis	06.06.2024 to 15.07.2024
i) Fee to be deposited	06.06.2024 to 19.07.2024
j) Post admission counselling	20.07.2024, 22.07.2024

2. Regular Teaching of UG Classes

	23.07.2024 to 28.10.2024, 04.11.2024 to 31.12.2024, 05.02.2025 to 29.03.2025
a) House Exams of UG Classes	December 1 st Week
b) Diwali Break	29.10.2024 to 02.11.2024
c) Winter Vacations	01.01.2025 to 04.02.2025
d) Annual Exams of UG Classes	May, June, 2025
e) Summer Vacation	18.06.2024 to 12.07.2024

3. Registration to Clubs and Societies

4. National Sports Day	29.08.2024
5. Teachers' Day	05.09.2024
6. Hindi <i>Diwas</i>	14.09.2024
7. CSCA Formation	1 st Week of September, 2024
8. PTA General House	1 st Week of 2024 July, 2024
9. World Ozone Day	16.09.2024
10. NSS Day	24.09.2024
11. Gandhi Jayanti	02.10.2024
12. Annual Athletic Meet	Last Week of November
13. National Education Day	11.11.2024
14. Constitution Day	26.11.2024
15. NCC Day	27.11.2024
16. CSCA Function	to be Notified Separately
17. World AIDS Day	01.12.2024
18. Human Rights Day	10.12.2024
19. Nation Science Day	28.02.2025
20. International Women	08.03.2025
21. Annual Function	2 nd Week of March, 2025
22. World Red Cross Day	08.05.2025
23. World Environment Day	05.06.2024
24. International Yoga Day	21.06.2024



Rs.80/-